

GENESEE COUNTY PARKS

Get away. Right away.

5045 Stanley Road ~ Flint, MI ~ 48506
810-736-7100 or 800-648-PARK
geneseecountyparks.org

INSTRUCTIONS FOR CONCESSION/VENDOR AGREEMENT

Please submit completed application, supplemental material, and fees at least three (3) weeks prior to the date sales will begin.

4. Completed application (***PLEASE TYPE OR PRINT***) must be submitted with the following:
 - 2 (two) – 2" x 2" head and shoulder color pictures
 - \$20.00 Non-refundable Application Fee
 - A copy of your Michigan Sales Tax License, if applicable.
 - A copy of your Health Department Permit, if applicable

The Genesee County Parks and Recreation Commission accepts cash, checks, or credit cards. Checks should be made payable to the Genesee County Parks and Recreation Commission.

5. Deliver completed application to:
Genesee County Parks and Recreation Commission Administrative Offices
5045 Stanley Road
Flint, MI 48506

Office Hours: Monday-Friday, 8:00 am-4:30 pm

6. Upon completion of the background investigation by the Genesee County Parks and Recreation Commission Ranger Division, the application will be forwarded to the Director of the County Parks for signature.
7. From the Director of the County Parks, the application will be forwarded to the Recreation Program Specialist who will notify the applicant of approval/disapproval within two (2) weeks of application.
8. If the applicant is approved, payment of the License fee must be made at the time the Concession/Vendor agreement is submitted. Fees are as follows and must be paid in full by check, cash, or credit card.
 - \$20.00 per day per site
 - \$30.00 per week per site
 - \$40.00 per month per site
 - \$100.00 annually per site (expires December 31st of each year)

6. If approved applicant will be issued an identification badge that is to be carried/worn at all times while on Genesee County Parks and Recreation Commission property.
7. If approved applicant will supply a copy of the insurance certificate naming the Genesee County Parks and Recreation Commission and Genesee County as an additional insured on the Comprehensive General Liability, Employer's Liability and Products and Completed Operations Insurance as required by signing the Concession/Vendor Agreement.

ADDITIONAL INFORMATION

Food Sales:

Only pre-packaged food or drink may be sold without completing a Temporary Food Service License available from the Genesee County Health Department.

Choosing multiple sites will result in separate fees.

The Concession/Vendor Agreement does not include the use of Commission buildings.

Applications can be denied by the Genesee County Parks and Recreation Commission. Reasons may include, but are not limited to the following:

- False statements made as part of the application process
- Non-payment of fees
- Revocation of a previous license
- Conviction of a crime
- Too many applications for the same facility during the same time period

Agreement may be terminated by the Genesee County Parks and Recreation Commission. Reasons may include, but are not limited to the following:

- Behavior that is adverse to the protection of the public health, safety or welfare of the Genesee County Parks and Recreation Commission or park patrons
- Special Events sponsored by the Genesee County Parks and Recreation Commission or any other organization requesting no outside vendor presence
- Failure to wear or display the identification badge prominently

Concessionaires must immediately and peacefully depart from the premises when requested to do so by Genesee County Parks and Recreation Commission or Law Enforcement officials.

The identification badge remains the property of the Genesee County Parks and Recreation Commission and must be surrendered upon request.

Vehicle to be used: Color _____ Year _____ Make _____ Model _____

License # _____ State _____

Where is the product manufactured? _____

Where is product stored? _____

Have you ever been convicted of any felony or misdemeanor? Yes No

If yes, what charge? _____

Date: _____ Location: _____

Disposition: _____

I hereby certify that the information supplied in the above is complete and true. My signature below indicates my consent for the Genesee County Parks & Recreation Commission to conduct a criminal and driver's license check on me.

Applicant Signature

Date

For Genesee County Parks and Recreation Commission Use Only

Date Background Check Completed: _____

Application Approved: Yes No Date: _____

Parks Director Signature

Date Applicant Notified: _____

Date License Issued: _____

Total Fees Paid: _____